



Approval Limits – Capital Programs (as of 5-22)

	\$0	\$25K	\$50K	\$75K	\$100K	\$250K	\$500K	\$1M	\$2M	\$2.5M	\$5M	MAX
Project Approvals	University Director for Capital Programs ≤ \$1.0M											
	University Construction Unit Head ≤ \$2.5M											
	Assistant Vice President of Capital Programs & Utility Services < \$5M											
												Board of Trustees (via UOCP&RES) ≥ \$5M
Project Budget Increases	University Director for Capital Programs ≤ \$1M											
	University Construction Unit Head ≤ \$2.5M											
	Assistant Vice President of Capital Programs & Utility Services < \$5M											
												Board of Trustees (via UOCP&RES) ≥ \$5M
Professional Services Agreements	University Director for Capital Programs < \$100K											
	University Construction Unit Head < \$250K											
	Assistant Vice President of Capital Programs & Utility Services < \$1M											
									Board of Trustees (via UOCP&RES) ≥ \$1M			
Professional Services Agreement Amendments	University Director for Capital Programs ≤ \$75K											
	University Construction Unit Head < \$100K											
					Assistant Vice President of Capital Programs & Utility Services ≥ \$100K							
					SPO Approval and Post to IPC Bulletin ≥ \$100K							
Construction Contracts	University Director for Capital Programs ≤ \$500K											
	University Construction Unit Head ≤ \$1M											
	Assistant Vice President of Capital Programs & Utility Services < \$2.5M											
											Board of Trustees (via UOCP&RES) ≥ \$2.5M	



UNIVERSITY OF ILLINOIS SYSTEM

	\$0	\$25K	\$50K	\$75K	\$100K	\$250K	\$500K	\$1M	\$2M	\$2.5M	\$5M	MAX
Change Orders	University Project Managers ≤ \$25K											
	University Associate Director for Project Management ≤ \$50K											
	University Director for Capital Programs ≤ \$75K											
	University Construction Unit Head < \$100K											
					Assistant Vice President of Capital Programs & Utility Services ≥ \$100K							
					SPO Approval and Post to IPC Bulletin ≥ \$100K							
EMERGENCY Professional/ Contracting Services	President < \$2M											
										President (with concurrence of Executive Committee) ≥ \$2M		

Project Approvals: Approvals are to be completed in FCPWeb for each level.

Project Budget Increases: If the project was approved by BOT, then all subsequent budget increases will be approved by the BOT. Should the proposed total revised project budget exceed the current threshold, the next higher level of authority must approve increase.

Professional Services Agreement: QBS agreements > \$25,000 require SPO Approval and Post to IPC Bulletin. RFP PSA > \$100,000 require SPO Approval and PPB Review.

Professional Service Agreement Amendments: If an amendment results in a revised PSC contract equal or greater than \$1,000,000, the amendment must be approved by the BOT. If an amendment results in a revised PSC contract equal or greater than \$250,000, the amendment must be approved by AVP of Capital Programs & Utility Services. PSC Employment Recommendations to CDB ≥ \$1,000,000 must be approved by BOT and < \$1,000,000 must be approved by AVP Capital Programs & Utility Services.

Change Orders: If overall project budget/scope is affected, see limits under "Project Budget Increases".

EMERGENCY Professional/Contracting Services: Agreements/Contracts/Amendments/Change Orders