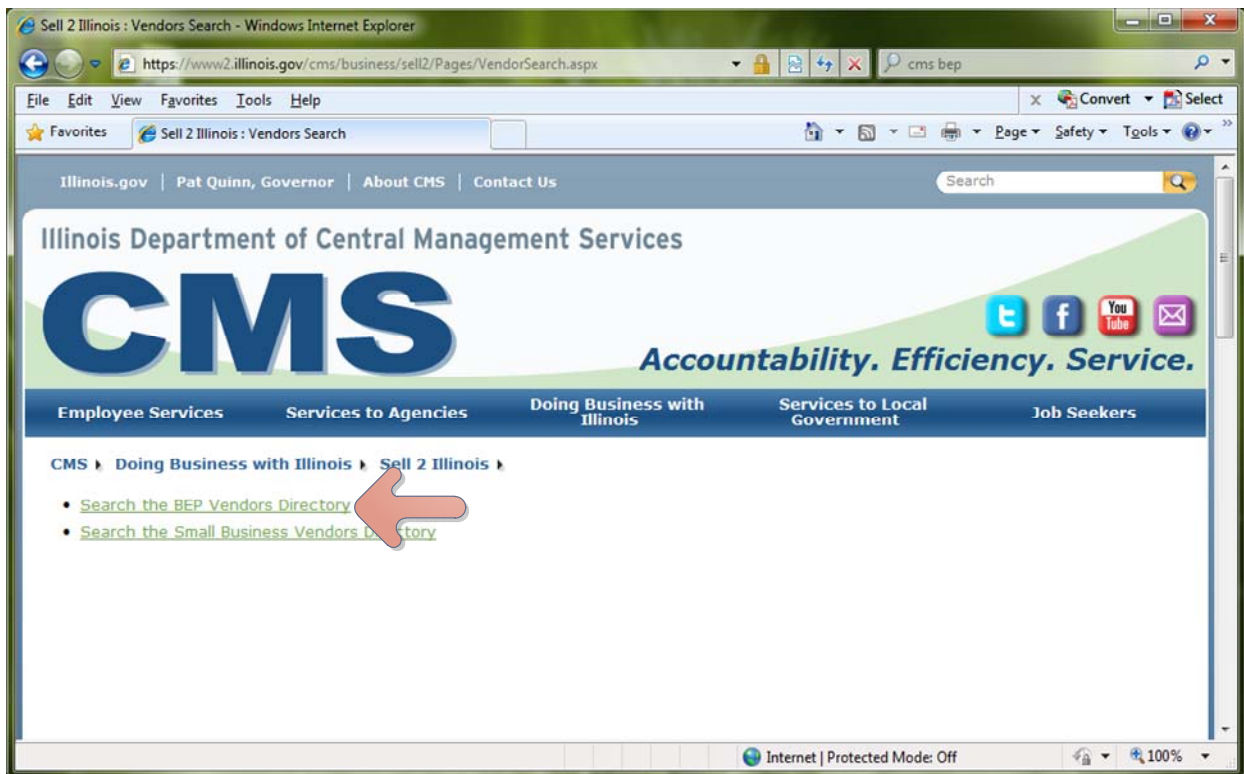


BID OR PROPOSAL REQUIREMENTS

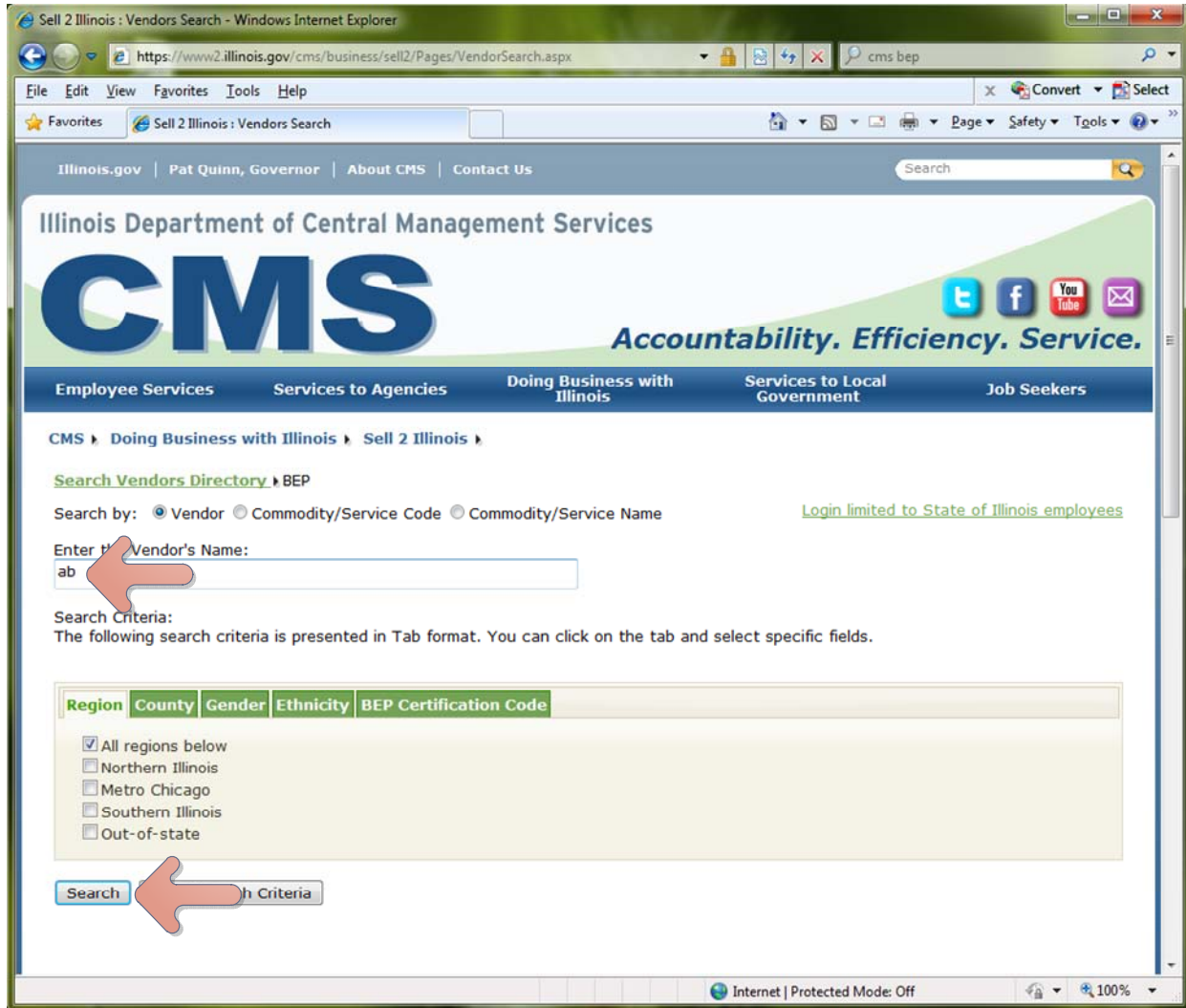
PROVIDING A PRINT VERSION OF MBE/FBE VENDOR PROFILE

To assist vendors in obtaining the MBE/FBE/PBE Vendor Online Profile detail, below are instructions to navigate to the website, search the database and print the required document. This tutorial assumes that you have the correct legal name of the vendor with whom you are proposing to subcontract. Note: there are alternative ways to search for vendors but that is outside the scope of this tutorial.

1. **Click** on the link below to access the CMS BEP Website.
 - a. <https://www2.illinois.gov/cms/business/sell2/Pages/VendorSearch.aspx>
2. **Click** on the “Search the BEP Vendors Directory” link.



3. **Type** in the Vendor's Name in the box indicated below and then **Click** on the Search button. You can search using partial names and then select the specific vendor from the list returned. If you have difficulty finding a specific MBE/FBE vendor, please contact that vendor and request their legal business name (the name used to register with the State of Illinois).
 - a. If the results returned are incorrect and you want to begin a new search, use the browser back button to return to this page and click on the "Reset Search Criteria" button to start a new search.



4. From the search results, select the vendor that will be your subcontractor or subconsultant by **clicking** on the green, underlined Vendor Name.
 - a. Note: This page also provides the BEP Code, in the first column, for the subvendors that will need to be included with the bid or proposal.

Search Vendors Directory > BEP > Results
Results 1 - 10 of about 44 [Show] Search Criteria

| BEP Code #1 | Gender | Ethnicity | Vendor Name | Contact Person | County | Phone | Fax | E-mail |
|-------------|--------|-------------------|--|---------------------|--------------|-----------------------|---------------|--------|
| MBE | Male | Hispanic American | ABARI CONSTRUCTION INC | MIGUEL DIGIOIA | DUPAGE | (630)766-6676 | (630)766-6826 | E-Mail |
| FBE | Female | Non-Minority | ABATOR INFORMATION SERVICES | PETERSON | OUT OF STATE | (412)271-5922 | (412)271-5833 | E-Mail |
| FBE | Female | Non-Minority | ABBELL CREDIT CORPORATION | ELIZABETH I HOLLAND | COOK | (312)341-9000 | (312)341-9012 | E-Mail |
| MBE | Male | African-American | ABC DATA ENTRY INC | HAROLD D SHEPARD | COOK | (312)455-1199 | (312)455-1195 | E-Mail |
| MBE | Male | Hispanic American | ABC LOGISTICS INC | JOAQUIN BAAS | DUPAGE | (630)631-2227 | | E-Mail |
| FBE | Female | African-American | ABNA ENGINEERING, INC. | NICOLE ADEWALE | OUT OF STATE | (314)454-0222 | (314)454-1235 | E-Mail |
| FBE | Female | Non-Minority | ABS ASSOCIATES INC | ROSEMARIE MITCHELL | COOK | (847)437-8700EXT. 201 | (847)437-1070 | E-Mail |
| MBE | Male | African-American | ABSOLUTE RISK MANAGEMENT STRAT | KELLY PETERSON | PEORIA | (309)676-2767 | (309)676-2767 | E-Mail |
| FBE | Female | Non-Minority | ABSOLUTE SECURITY MANAGEMENT I | CARRIE DILGER | COOK | (773)298-1200 | (773)298-1200 | E-Mail |
| MBE | Male | African-American | AFFORDABLE COMFORT CONSTRUCTIO | JAMES O JOHNSON JR | COOK | (708)225-0677 | (708)225-0210 | E-Mail |

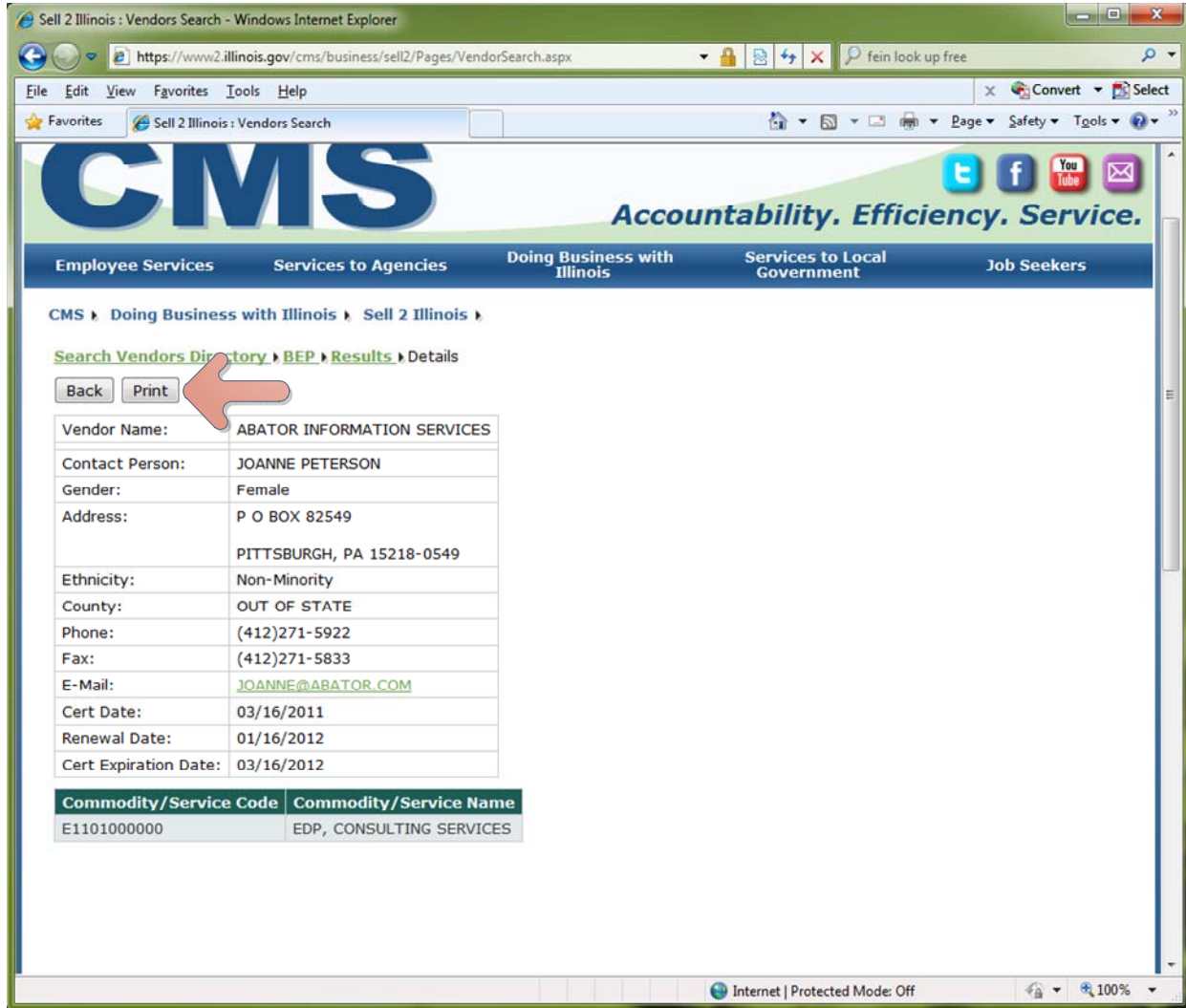
Previous 1 2 3 4 5 Next Last

BEP Certification Codes

| Code | Description |
|------|---|
| FBE | Female-owned/controlled Business Enterprise |
| MBE | Minority-owned/controlled Business Enterprise |

5. At the Vendor Profile Details screen, **click** on the “print” button for a print version to submit with your bid or proposal.

Note: the vendor detail below is an example only and was selected at random from the available public information on the CMS Website.



6. **Use** your computer’s print options to print a copy of the screen.
7. **Provide** with your bid of proposal a Vendor Profile Details copy for each MBE/FBE Vendor identified.