

University of Illinois [[ Project Location ]]

Bid #[[ Bulletin Procurement Number ]]

**Invitation for *Single Prime Construction Bid*:** [[ Project Name (FCPWeb Name Preferred) ]]

First published [[ Construction Bid Ad Publish Date Single Prime ]]

**Project Description**

[[ Capital Project Detailed Description ]]

This Project is located at: [[ Project Address ]]

<Alternate Clause: Custom Contract Field: CBA - Construction Cost Estimate -Single Prime ALT> Only used if Yes.

<Yes option>

The construction cost estimate for this project is \$[[ Construction Cost Estimate Low (\$) ]] to \$[[ Construction Cost Estimate High (\$) ]].

<End yes option>

Each Single Prime Bidder shall identify the total sum of their base bid and each alternate if any, as well as the breakdown of this bid by each bid / alternate(s) if any, for Work the Single Prime Bidder will perform as well as the Work performed by Protected Subcontractors for all of the following trades: (1) plumbing, (2) heating, piping, refrigeration and automatic temperature control systems, including the testing and balancing of those systems; (3) ventilating and distribution systems for conditioned air, including the testing and balancing of those systems; (4) electric wiring; and (5) general contract work . The breakdown of the Single Prime and Protected Subcontractor base bids and each alternate(s) if any, should add up to the Single Prime total base bid and each alternate totals.

<Alternate Clause: CBA - Project Labor Agreement Single Prime Alt> Only used if Yes

<Yes option>

**Project Labor Agreement**

This project includes a Project Labor Agreement that will be executed between the lowest responsible/responsive bidder and the East Central Illinois Building and Construction Trades Council. A copy of the Project Labor Agreement is included at the end of Section 00 90 00.

<End yes option>

<Alternate Clause: CBA – Inflation Reduction Act ALT>

Inflation Reduction Act (IRA) Contractor Requirements for this Project.

This project will be pursuing Energy Tax Credits described in the Inflation Reduction Act (IRA) of 2022. The university shall ensure that the applicable percentage of the total labor hours of the construction, alteration, or repair work (including such work performed by any contractor or subcontractor) shall be performed by qualified apprentices. This requirement shall be subject to any applicable requirements for apprentice-to-journey worker ratios of the Department of Labor or the applicable State apprenticeship agency. For a facility, the construction of which begins after 12/31/2023, the applicable percentage shall be 15%. The university, each contractor, or subcontractor who employs four or more individuals to perform construction, alteration, or repair work with respect to the construction of a qualified facility shall employ one or more qualified apprentices to perform such work.

<END: Alternate Clause: CBA – Inflation Reduction Act ALT>

<Alternate Clause: CBA – Bid Type and Location Single Prime Alt > Primary options are Electronic and Physical with the PRZM URL and the Address differing based on location.

<Electronic Chicago option>

Submit bids on forms furnished by the Owner as one pdf < 200 MB at <https://przm.apps.uillinois.edu/przm/ocpweb.nsf/projectsuic?OpenView> for this project. If multiple bids are received from the bidder, the later bid will be considered official.

Electronic Bids will be received up to the hour of [[ Bid Deadline Contractor – Time including AM/PM Single Prime ]] prevailing time, on [[ Bid Deadline Contractor – Date Single Prime ]].

Additional information about this project can be obtained from [[ Capital Project Manager Name ]], [[ Capital Project Manager E-Mail Address ]], [[ Capital Project Manager Phone Number ]].

Deadline for bidder Requests for Information (RFI) is 7 calendar days prior to Bid Opening date and time, unless otherwise specified.

<End electronic Chicago option>

<Physical and UIUC Capital Planning option>

Submit bids on forms furnished by the Owner.

Deliver all bids to:

The Board of Trustees of the University of Illinois  
c/o Facilities and Services  
1501 South Oak Street, Room 115  
Champaign, IL 61820

Attention: [[ Capital Project Manager Name ]], [[ Capital Project Manager E-Mail Address ]], [[ Capital Project Manager Phone Number ]]

Sealed bids will be accepted at the address above until [[ Bid Deadline Contractor – Time including AM/PM Single Prime ]] [[ Bid Deadline Contractor – Date Single Prime ]].


Deadline for bidder Requests for Information (RFI) is 7 calendar days prior to Bid Opening date and time, unless otherwise specified.

<End physical and UIUC Capital Planning option>

### **Bid Document Sources**

Bid documents have been prepared by [[ Professional Services Firm - Name ]], [[ Professional Services Firm - Address ]], [[ Professional Services Firm - City ]], [[ Professional Services Firm - State Code ]], [[ Professional Services Firm - Zip Code ]], [[ Professional Services Firm - Phone Number ]], hereinafter referred to as the Professional Services Consultant. [[ Bid Documents Obtained Description Single Prime ]]

### **Bid Document Review Sets**

The project manual, drawings and all addenda are available after a one-time electronic registration for electronic viewing at no cost at  PRINT SHOP URL

For the convenience of bidders, complete sets of documents will be on file at [[ For the convenience of bidders, complete sets of documents will be on file at (ENTER PLANROOM NAME, ADDRESS, PHONE #, FAX #, EMAIL ADDRESS, AND PLAN ROOM URL) Single Prime ]]

<Alternate Clause: AD Federally Funded Projects ALT]

<Yes Option: AD - Federally Funded Projects>

This project is federally funded in whole or in part by [[ Name of federal agency ]] by [[ Fund name ]]. (44 Illinois Administrative Code 4.2005(x)).

<End: AD - Federally Funded Projects>

<Alternate Clause: CBA - Project Specific Prequalification Single Prime Alt > Yes and No options

<Yes option>

### **Prequalification**

Each bidder shall prequalify with the Owner in accordance with the General Instructions to Bidders (Document 00 20 00). The project-specific prequalification (Document 00 46 00) deadline is 4:00 p.m. prevailing time on [[ Project Specific Prequalification Date Single Prime ]].

**All bidders and Protected Subcontractors shall be prequalified with the Owner. New bidders that are not prequalified shall prequalify using the Prequalification functionality in the Owner's web-based Vendor Services Application (VSA) -**  
<https://appserv6.admin.uillinois.edu/VendorRegistration/open/VendorSearch.jsp>

For reference, a current Approved Prequalification Listing Report, including prequalified vendor information per Division and prequalification expiration date, can be found at: [https://www.uocpres.uillinois.edu/UserFiles/Servers/Server\\_7758/file/UI/Reports/Approved\\_Prequalification\\_Listing.pdf](https://www.uocpres.uillinois.edu/UserFiles/Servers/Server_7758/file/UI/Reports/Approved_Prequalification_Listing.pdf).

A bidder that has prior experience with the University of Illinois must achieve a minimum average score of 3 on their performance evaluations over the last three years unless otherwise authorized by the Owner.

<End yes option>

<No option>

### **Prequalification**

Each bidder shall prequalify with the Owner in accordance with the General Instructions to Bidders (Document 00 20 00).

For reference, a current Approved Prequalification Listing Report, including prequalified vendor information per Division and prequalification expiration date, can be found at: [https://www.uocpres.uillinois.edu/UserFiles/Servers/Server\\_7758/file/UI/Reports/Approved\\_Prequalification\\_Listing.pdf](https://www.uocpres.uillinois.edu/UserFiles/Servers/Server_7758/file/UI/Reports/Approved_Prequalification_Listing.pdf).

<End no option>

<Alternate Clause: CBA - PRZM Usage Alt > Only used if Yes.

<Yes option>

The project will be administered using the Owner's web-based project management system.

### **Minimum user requirements are as follows:**

- Internet Browser
- Valid e-mail account

Computer Aided Drawing (CAD) viewer

<End Yes option>

<Alternate Clause: CBA - Pre-Bid Conference Type Single Prime Alt >

<Virtual and Mandatory option>

### **Pre-Bid Conference**

A MANDATORY virtual pre-bid conference for all parties interested in bidding the project will be held at [[ Pre-bid Conference Time Single Prime ]] on [[ Pre-bid Conference Date Single Prime ]] through [[ Pre-bid Conference Details Single Prime ]]. Representatives of the Owner and the Professional Services Consultant will be present to answer questions regarding the project and bidding procedures. All prospective bidders are REQUIRED to attend.

<End Virtual and Mandatory option>

<Virtual and Non-Mandatory option>

### **Pre-Bid Conference**

A virtual pre-bid conference for all parties interested in bidding the project will be held at [[ Pre-bid Conference Time Single Prime ]] on [[ Pre-bid Conference Date Single Prime ]] through [[ Pre-bid Conference Details Single Prime ]]. Representatives of the Owner and the Professional Services Consultant

will be present to answer questions regarding the project and bidding procedures. All prospective bidders are urged to attend.

<End Virtual and Non-Mandatory option>

<In Person and Mandatory option>

### **Pre-Bid Conference**

A MANDATORY pre-bid conference for all parties interested in bidding the project will be held in [[ Pre-bid Conference Details Single Prime ]] at [[ Pre-bid Conference Time Single Prime ]] on [[ Pre-bid Conference Date Single Prime ]].

Representatives of the Owner and the Professional Services Consultant will be present to answer questions regarding the project and bidding procedures. All prospective bidders are REQUIRED to attend.

<End In Person and Mandatory option>

<In Person and Non-Mandatory option>

### **Pre-Bid Conference**

A pre-bid conference for all parties interested in bidding the project will be held in [[ Pre-bid Conference Details Single Prime ]] at [[ Pre-bid Conference Time Single Prime ]] on [[ Pre-bid Conference Date Single Prime ]].

Representatives of the Owner and the Professional Services Consultant will be present to answer questions regarding the project and bidding procedures. All prospective bidders are urged to attend.

<End In Person and Non-Mandatory option>

<Alternate Clause: CBA - Bid Opening Single Prime Alt > Options are Electronic and Physical.

<Electronic option>

### **Bid Opening**

Electronic bids will be opened electronically and publicly read on [[ Contractor Bid Opening Date Single Prime ]] / [[ Contractor Bid Opening Time Single Prime ]] a call-in phone number at [[ Contractor Bid Opening Details Single Prime ]], and tabulated. If multiple bids are received from the bidder, the later bid will be considered official. A recording of the bid opening is available upon request. The public opening and reading is for information only and is not to be construed as acceptance or rejection of any bid.

<End electronic option>

<Physical option>

### **Bid Opening**

Immediately after the closing time for receiving bids, all proposals will be publicly opened, read, and tabulated in [[ Contractor Bid Opening Details Single Prime ]]. Bids received after closing time will be returned unopened. The public opening and reading is for information only and is not construed as acceptance or rejection of any bid.

<End physical option>

< CBA - Documents Required with Bid through section G>

Documents required with bid:

1. Section 00 40 00 – Bid form, including attachments A and B, completed and signed.
2. Good Faith Efforts documentation to date if diversity goals are not achieved.
3. Bid Deposit
4. A Form A, Form B Certifications and Disclosures, or CPO Financial Disclosure Affidavit is included with the bid. Failure to submit Form A, Form B Certifications and Disclosures, or CPO Financial Disclosure Affidavit will result in rejection of bid. The Form A, Form B Certifications and Disclosures, or CPO Financial Disclosure Affidavit can be found at

[https://www.uocpres.uillinois.edu/contracts\\_forms/for\\_contractors](https://www.uocpres.uillinois.edu/contracts_forms/for_contractors). By submitting a signed bid, the bidder also certifies compliance with the additional certifications below.

NOTE: All bids must have the above documentation combined as one pdf that is < 200 MB when submitted electronically.

#### University of Illinois Supplemental Certifications

- a. Vendor is required under 30 ILCS 500/20-65 to maintain, for a period of three (3) years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Owner under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Owner and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Vendor agrees to cooperate fully with any audit and to provide full access to all relevant materials. Failure to maintain the required books and records shall establish a presumption in favor of the Owner for the recovery of any funds paid by the Owner under this Contract for which adequate books and records are not available.
- b. Vendor certifies that it has not retained a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement. Vendor further certifies that it has not and will not, pursuant to this subcontract or otherwise, bill or otherwise cause the State of Illinois to pay for any of the lobbyist's costs, fees, compensation, reimbursement or other remuneration (30 ILCS 500/50-38).
- c. This applies only if procuring Owner receives Medicare or Medicaid funding. Vendor certifies that neither it nor any of its directors, officers, employees, agents or subvendors who may provide services pursuant to this Contract (collectively "Agents") is presently debarred, suspended, proposed for debarment, declared ineligible or otherwise excluded from transactions with the U.S. Government or by any federal government agency. Vendor shall provide University immediate written notice if Vendor learns that this certification was erroneous when made or if Vendor or any of its Agents hereafter becomes debarred, suspended, proposed for debarment, declared ineligible or otherwise excluded from transactions with the U.S. Government or by any Federal agency.
- d. Vendor further certifies that neither it nor any of its Agents is presently subject to an investigation or proceeding to exclude it as a provider under Medicare or Medicaid or under any other federal or state health care program or under any third party insurance program, nor is currently excluded or debarred from submitting claims to Medicare or Medicaid or to any other federal or state health care program or to any third party insurer.
- e. The following certification is applicable for professional services consultants and subconsultants only. Vendor shall comply with the Copeland "Anti Kickback" Act, as codified in 18 USC 874 (2010), and comply with the payment provisions and obligations detailed by the Office of the Secretary of Labor in 29 CFR, Part 3 (2010).
- f. The following certification is applicable for professional services consultants and subvendors and this applies only if procuring Owner receives Medicare or Medicaid funding. Vendor agrees to make available, upon written request, to the Secretary of Health and Human Services, the Comptroller General of the United States, or any of their duly authorized representatives, this contract and any books, documents and records necessary to verify the costs of services rendered under this agreement. Vendor further agrees to make said contract and any books, documents and necessary records available until the expiration of four years after the completion of the agreement. In the event Vendor subcontracts any and all of its duties under this contract to another party and said subcontract has a value or cost of \$10,000 or more over a twelve (12) month period, Vendor agrees that the subcontract shall contain a clause requiring the subvendor to make available, upon written request, to the Secretary of Health and Human Services, the Comptroller General of the United States or any of their duly authorized representatives, the subcontract and any books, documents and records of the subvendor that are necessary to verify the nature of the

costs under the subcontract. Vendor agrees to indemnify and hold harmless the Owner in the event that any of its Medicare reimbursement is denied or disallowed due to the failure of Vendor or any of its subvendors to comply with the requirements of this provision. Such indemnity shall include but not be limited to the amount of reimbursement denied or disallowed, plus any interest, penalties and fees.

- g. The following certification is applicable for contractors and subcontractors only. Pursuant to the Prevailing Wage Act, Vendor shall pay a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, to all laborers, workers and mechanics, pursuant to definitions, guidelines and procedures set forth in 820 ILCS 130/0.01 et. seq. (2010).

**< End: CBA - Documents Required with Bid through section G>**

- h. The vendor shall submit monthly to Owner a certified copy of the records required under section 130/5(a)(1) of the Act. The certified payroll shall include records of all laborers, mechanics, and other workers employed by the vendor, including, but not limited to (1) plumbing, (2) heating, piping, refrigeration and automatic temperature control systems, including the testing and balancing of those systems; (3) ventilating and distribution systems for conditioned air, including the testing and balancing of those systems; (4) electric wiring; and (5) general contract work, for services performed. The records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, hourly wages paid in each pay period, number of hours worked each day, and the starting and ending times of each work day. The certified payroll shall be accompanied by a statement signed by the vendor and statements signed by each subcontractor where appropriate which aver that: (1) such records are true and accurate, (2) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required under the Act; and (3) the vendor acknowledges that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.
- i. Pursuant to the Veterans Preference Act, Vendor shall give preference to veterans of the United States military and naval service in appointments and employment upon public works by, or for the use of, the State or its political subdivisions, pursuant to the guidelines in 330 ILCS 55/0.01 et. seq. (2010)
- j. The following certification is applicable for contractors only. Affidavit to Maintain a Primary Place of Employment in Illinois. By his/her signature, the officer of Vendor signing these certifications makes the following affirmation on behalf of Vendor as required by 30 ILCS 500/30-22(8): If awarded a Contract, Vendor will maintain an Illinois office as the primary place of employment for persons employed in the construction authorized by the Contract throughout the term of the Contract.

### **Bid Acceptance or Rejection**

The Owner reserves the right to reject any or all bids or any part thereof, to waive any informalities in the bidding, and to accept the bids deemed to be in the best interests of the Owner after all bids have been examined and evaluated. Alternates, if considered, will be accepted in any order as determined by the Owner.

### **Minority and Women Business Enterprise Goals**

The University of Illinois has established diversity goals for participation by BEP certified vendors as prime contractors, subcontractors, or suppliers in accordance with the Business Enterprise for Minorities, Women, and Persons with Disability Act. Please refer to Bid Form Document 00 40 00 for additional information and instruction. Illinois Commission on Equity and Inclusion Business Enterprise Program certification is the basis for determination of diversity status. Only those vendors who are certified by the Illinois Commission on Equity and Inclusion as of the final day of the bid opening Cure Period will be considered in determining whether the vendor meets the participation goal. Utilization of WMBE certified vendors must designate full participation as either a MBE or WBE when split goals are identified for purposes of meeting diversity goals. WMBE value may not be split between MBE and WBE. Vendors that are both BEP and VBP certified may only be counted towards either the BEP or VBP goal, but not both. The goals for this project are as follows ("N/A" in "Combined Goal" column means split goals are in effect and "N/A" in "Split Goals" column means



combined goals are in effect for each specific division of work). **Minority and women business enterprise goals are for each division of work and may vary by project. Specific diversity goals for each project are identified within the Bid Documents.** The diversity baseline goals established for each campus follow:

Division of Work	BEP Combined Goal(s)	BEP Split Goal(s)			VBP Goal(s)
	MBE/WBE/PBE %	MBE %	WBE %	PBE %	VOSB or SDVOSB %
Single Prime (Total for all Division(s) of Work)	[[ BEP Combined Diversity Goal Percentage Single Prime ]]	N/A	N/A	N/A	[[ Veterans Diversity Goal Percentage Single Prime ]]

<Alternate Clause: CBA - Diversity Goal Cure Period Single Prime Alt> Only if Project Dollar Amount >\$250K.

<>\$250K option>

### Diversity Goal Cure Period

If the Bidder fails to meet the diversity goal at the time of bid submittal and provides a completed utilization plan (Attachment B – Minority/Women Business Enterprise Program and Veteran Business Program Utilization Plan of bid form 00 40 00) they are granted a cure period of ten (10) calendar days, after Owner notifies Bidder of the deficiency, to meet the goal. By the end of the cure period, Bidder shall submit an updated utilization plan and updated documentation of their good faith efforts to achieve the BEP/VBP goals, if the goals are not met. Failure to submit such documentation or to use good faith efforts, shall result in rejection of the bid. Good faith effort documentation is not required when diversity goals have been met.

Bidders are required to use any and all good faith efforts to meet the diversity goal prior to the time of bid submittal. Bid submittals that do not meet the goal in its entirety must include submission of good faith efforts documentation, including bidders pricing for each diverse subcontractor identified. These efforts should demonstrate that every attempt to negotiate and secure diverse business participation was made prior to the bid. Bids with zero or low levels of participation at the time of bid may be determined to have not demonstrated good faith efforts and may be found non-responsive. Bidders that fall short of meeting the goal and demonstrate acceptable good faith efforts at the time of bid submittal will be considered with the additional efforts achieved within the 10-day cure period. <End >\$250K option>

### Compliance with 30 ILCS 500/15-25(a)

The Owner encourages bidders to hire qualified individuals in accordance with 30 ILCS 500/15-25(a), including but not limited to veterans (as defined by 30 ILCS 500/45-67), minorities, women, and persons with disabilities.

### Statutory Requirements

The successful bidder will be required to comply with all laws, statutes, regulations, ordinances, rulings or enactments of any governmental authority that are applicable to the work or to the project. The successful bidder shall pay no less than the prevailing wages and shall utilize equal employment opportunity hiring practices in connection with this project.

**PROTEST REVIEW OFFICE:** Vendors may send a written protest to the Chief Procurement Office following the requirements of the Higher Education Standard Procurement Rules. (44 Ill. Adm. Code 4.5550)

For protests related to the solicitation, including specifications, the Protest Review Officer must receive the protest no later than 14 days after the solicitation or related addendum was posted to the Bulletin.

For protests related to awards or rejection of individual responses, the protest must be received by close of business no later than 14 days after the protesting party knows or should have known of the facts giving rise to the protest, or posting to the Bulletin, whichever is earlier.

Protests must be sent to:

Chief Procurement Office – Higher Education  
Attn: Protest Review Office  
401 S. Spring Street  
Suite 513 Stratton Office Building  
Springfield, IL 62706  
Email: [EEC.CPOHE@illinois.gov](mailto:EEC.CPOHE@illinois.gov)

The preferred method for receipt of protests is electronic via email. If sent electronically, protests do not need to be sent via regular postal mail.